

CONFERENCE ROOMS

Let us know if you have a conference room you have used that we can add to the list. Thank you.

Another good source is to call the convention bureau located in the county you are looking for a meeting facility. The link below has a listing for worldwide convention bureaus.

<http://www.conventionbureaus.com>

CITY	NAME/LOCATION	PHONE	COST	CAPACITY
Anacortes	Fidalgo Country Inn	1-800-244-4179		
Auburn	Windmill Gardens www.windmillgarden.com			25 onsite catering
Bellingham/Whatcom	Bellingham/Whatcom County Convention & Visitors Bureau Angela Farr, Convention & Membership Sales Manager 904 Potter Street Bellingham, WA 98229 Email: angela@bellingham.org ; WEB: www.bellingham.org	360-671-3990 1-800-487-2032 Fax: 360-647-7873		10 to 700 2,000 guest rooms including vacation rentals and B & B's
Bellingham	Hampton Inn 3985 Bennett Drive, Bellingham WEB: www.hamptoninn1.hilton.com	360-676-7700		Onsite catering
Bellingham	Lakeway Inn & Convention Center 714 Lakeway Drive, Bellingham www.bellingham-hotel.com	1-888-671-1011		
Bellingham	L&I Facility, state	360-647-7277		25
Bellingham	DOT Facility, state	360-788-2500		15-25
Bellevue	Courtyard by Marriott	(425) 869-5300		
Bellevue	Construction Industry Training Council 1930 116 th Ave NE #201 Bellevue, WA 98004 www.citcwa.org	(425) 454-2482		6 separate classrooms including a 12-station computer lab
Bellevue	Doubletree Hotel 300 112 th Avenue SE Bellevue, WA 98004	(425) 450-4172		12-1,200

CITY	NAME/LOCATION	PHONE	COST	CAPACITY
Bellevue	Overlake Conference Center 1035 116 th Ave NE Bellevue, WA 98004 www.overlakehospital.org/conferencecenter/	(425) 688-5250		
Bellevue	Fairfield Inn by Marriott	(425) 869-6548		
Bellevue	Red Lion Bellevue Inn 11211 Main Street Bellevue, WA 98004 www.redlion.com	(425) 455-5240		4 to 450 Complimentary shuttle service to local locations On-site catering Complimentary parking
Blaine	Semiahmoo Resort (Located two hours from Seattle, and 45 minutes from Vancouver, B.C.) www.semiahmoo.com	800-770-7992		
Bothell	Residence In By Marriott – Bothell	(425) 485-3030		
Bremerton	Kitsap Conference Center at Bremerton Harborside 100 Washington Avenue Bremerton, WA 98337 www.kitsapconferencecenter.com	(360) 377-3785	Please contact directly for current rates and details	500-6,000 On-site catering. Meeting packages available.
Burien	Duwamish Longhouse and Cultural Center 14235 Ambaum Blvd SW – Front A Burien, WA 98166 www.duwamishtribe.org	(206) 431-1582		
Burien	CJTC Training and Conference Center www.cjtc.state.wa.us/CJTC/admin	(206) 835-7300	No Fee (during business hours)	Up to 1,500 On-site catering
Burien	Occupational Skills Center 18010 8 th Ave. South http://www.hsd401.org/osc/ca.htm	(206) 433-2525		
Centralia	Centralia College Board of Trustees Room	(360) 753-3433		25
Centralia	Ferryman's Inn	(360) 330-2094	\$75/day	75
Chehalis	Best Western Inn	(360) 748-4040	\$75/day	

CITY	NAME/LOCATION	PHONE	COST	CAPACITY
Chelan	Campbell's Resort and Conference Center www.campbellsresort.com	1-800-553-8225		
Deer Harbor	The Resort at Deer Harbor 31 Jack and Jill Lane PO Box 200 Deer Harbor, WA 98243 www.deerharbor.com	(360) 376-4420	Please contact directly for seasonal rates and details	5-100 Onsite catering
Edmonds	Edmonds Conference Center 201 Fourth Avenue Edmonds, WA 98020 www.edcc.edu/center	(425) 640-1809		10-400
Edmonds	Harbor Inn	1-800-441-8033		
Ellensburg	Best Inn www.randrresort.com	(509) 933-1500 1-888-889-9870		150
Everett	http://www.everettchamber.com/meeting_facilities.jsp			
Everett	Everett Public Library 2702 Hoyt Avenue	(425) 257-8005	No Fee	100
Federal Way	Courtyard by Marriott www.courtyard.com/seafw	(253) 529-0200		
Federal Way	Fort Lewis Golf Course (not on base)	(253) 964-1209		
Federal Way	Dumas Bay Centre	(253) 835-2000	\$35-60/hr \$100/hr	40 –80 200+ (theatre style)
Friday Harbor	Inn at Friday Harbor	(360) 378-3031	\$150/day	100
Friday Harbor	Key Bank	(360) 378-21111	\$50/day	30
Friday Harbor	Friday Harbor House 130 West Street PO Box 1385 Friday Harbor, WA 98250 www.fridayharborhouse.com	(360) 378-8455	Please contact directly for seasonal rates and details	50 Onsite catering
Kent	Kent Fire Department – Station #73	(253) 859-3322		
Kent	TownePlace Suites by Marriott	(253) 796-6000		
La Conner	Maple Hall Conference Center La Conner, WA 98257 www.townoflaconner.com	(360) 466-3125		200
Lacey	AG's Office – Rowe Six	(360) 438-8584	No Fee	

CITY	NAME/LOCATION	PHONE	COST	CAPACITY
Lacey	Amerital Inn 4520 Martin Way East www.ameritelinns.com	(360) 459-8866	Full day - \$600 ½ day - \$300	Up to 100 On-site catering
Lacey	Gwinwood Conference Center 6015 30 th Avenue SE www.gwinwood.org	(360) 491-0195	\$175/day	On-site catering
Lacey	Holiday Inn Express	(360) 412-1200		10-12
Lacey	Indian Summer	412-8300		
Lacey	Lacey Community Center	(360) 412-3191	\$256/day	On-site catering
Lacey	DSHS – Economic Services Admin Bldg 1009 College Street SE	(360) 413-3005		
Lacey	Southwest Pipe Trades Training Center 8501 Zenith Ct. NE Kathleen@ua26.org (Kathleen)	(360) 486-9400	\$10 per person	200 Kitchen
Lacey	St. Martin's College - Worthington Center	(360) 438-4488	\$40/hr	300
Lacey	St. Placid's Priory 500 College street NE Contact: Theresa www.stplacid.org	(360) 438-2595 (360) 438-1771	\$200/day \$65/day	100 Smaller room
Lacey	Jacob Smith House http://www.ci.lacey.wa.us/jacob_smith_house/jacob-smith-house.html	(360) 491-0857		
Lacey	Washington Association of Sheriffs and Police Chiefs Training Facility 3060 Willamette Dr. NE Lacey, WA 98516 Contact: Jamie Yoder receptionist@waspc.org www.waspc.org	(360) 486-2380 Fax (360) 486-2381	\$31.25 hr. \$150/ 0-4 hrs. \$250/ 4-9 hrs.	Up to 70 people depending on set up.
Langley	The Inn at Langley 400 First Street PO Box 835 Langley, WA 98260 www.innatlangley.com	(360) 221-3033	Please contact directly for seasonal rates and details	20 Onsite catering
Leavenworth	Best Western – Icicle Inn 505 Hwy 2 www.icicleinn.com	1-800-558-2438		250

CITY	NAME/LOCATION	PHONE	COST	CAPACITY
Longivew	Cowlitz County PUD 961 12 th Avenue www.cowlitzpud.org	(360) 423-2210 1-800-631-1131	No fee	200
Lynnwood	Courtyard by Marriott – Lynnwood	(425) 670-0500		
Lynnwood	Lynwood Convention Center (15 miles north of DT Seattle) www.lynnwoodcc.com	(425) 778-7155 888-778-7155		900 free parking
Mt. Vernon	Skagit County PUD 1415 Freeway Drive www.skagitpud.org	(360) 424-7104	No fee	200
Mukilteo	TownePlace Suites by Marriott	(425) 551-5900		
Ocean Shores	Quality Inn 773 Ocean Shores Blvd NW Hotel: Ocean Shores, WA 98569 Karim Gillani , General Manager http://www.oceanshoresqualityinn.com/	(360) 289-2040 Fax: (360) 289-0627	No fee for Meeting Room	Meeting Room Catering off site
Ocean Shores	Ocean Shores Convention Bureau 7516 140 th Pine Redmond, WA 98052 www.oceanshores.org	(425) 882-4780 Ace Martin		
Ocean Shores	Quinault Beach Resort 78 State Route 115 www.quinaultbeachresort.com	(360) 289-9466 1-888-461-2214		75-900 On-site Catering
Olympia	Camp Kennydale Thurston County Parks & Recreation			
Olympia	Ballroom by Occasions Eagle's Building (corner of 4 th and Plum) www.occasions-catering.com	(360) 866-7121		On-site catering
Olympia	Phoenix Inn			
Olympia	Knox Center (Olympia School District)	(360) 753-0164		100 No A/C
Olympia	Mother Nature Acres	(360) 459-5019	\$75 plus \$1 per person	75
Olympia	Olympia Golf & Country Club 3636 Country Club Drive NW	(360) 866-7121		On-site catering

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Olympia	Hubers Guest House			
Olympia	Jacob Smith House (Lacey) http://www.ci.lacey.wa.us/jacob_smith_house/jacob-smith-house.html	(360) 491-0857	Hourly rates; see website	
Olympia	Phoenix Inn	(360) 570-0555	\$200- \$400/day	60
Olympia	Ramada Inn – Governor House 621 South Capitol Way	(360) 352-7700		On-site catering
Olympia	The Evergreen State College	(360) 866-6000		Varies
Olympia	Thurston County Fairgrounds 3054 Carpenter Road Olympia, WA 98503-3998 Contact: Kari Bodnar bodnark@co.thurston.wa.us Please see website for more detailed information! http://www.co.thurston.wa.us/fair/off_season.htm	(360) 786-5453	Expo Center \$400 (S-T) \$700 (F-S) Heritage Hall \$250 (S-T) \$450 (F-S) Benoschek Bldg \$150 (S-T) \$275 (F-S)	288 Also rent by half day or hourly – min. 2 hours 250 Also rent by half day or hourly – min. 2 hours 150
Olympia	Urban Onion Restaurant 116 Legion Way www.caterforme.com	(360) 943-5555		On-site catering
Olympia	WA State Council of Firefighters Office 1069 Adams Street SE	(360) 943-3030		
Olympia	West Coast Hotel	(360) 943-4000		On-site catering
Olympia	Westwood Baptist Church	(360) 866-6888		
Poulsbo	Kiana Lodge 14976 Sandy Hook Road NE Poulsbo, WA 98370 www.kianalodge.com	(206) 282-4633		Up to 1,000
Port Townsend	Palace Hotel	1-800-962-0741		
Pullman	Quality Inn at Paradise Creek http://www.pullman-wa.com/housing/motels/qinn.htm	(509) 332-0500		
Quincy	Cave B Inn At Sagecliffe www.mtmluxurylodging.com	(509) 785-2283		

CITY	NAME/LOCATION	PHONE	COST	CAPACITY
Renton	Springhill Suites by Marriott www.springhillsuites.com/seasr	(425) 226-4100	\$300-\$450	25-75
Sandpoint, Idaho	Schweitzer Mountain Resort Harbor Resorts 10,000 Schweitzer Mountain Road Sandpoint, ID 83864 www.harborresorts.com www.schweitzer.com	(208) 263-9555 (208) 667-7899	Please contact directly for seasonal rates and details	
SeaTac	Washington Mutual Leadership Center at Cedarbrook 18525 36 th Ave South SeaTac, WA 98188 www.cedarbrookcenter.com	(206) 901-9268	Please contact directly for current rates and details	9 meeting rooms (24-300); 2 terraces (30-100); dining room (up to 200); library (30); 2 reception rooms (200); lawn area (up to 200); 8 breakout spaces (8-20); Onsite catering. Meeting packages available.
Sea-Tac	Double Tree	(206) 439-6131		
Sea-Tac	Holiday Inn – SeaTac	(206) 248-1000		
Sea-Tac	Radisson – SeaTac	(206) 244-6000		
Sea-Tac	Sea-Tac Occupational Skills Center	(206) 433-2524		
Sea-Tac	Seattle Marriott Sea-Tac	(206) 241-2000		40-600 On-site catering
Seattle	Edgewater Inn Pier 67, 2411 Alaskan Way Contact: Sarah Kiepe skiepe@edgewaterhotel.com http://www.edgewaterhotel.com	(206) 269-4562 Hotel: (206) 728-7000 (800) 624-0670	(206) 448-0255	Small to large On-site catering
Seattle	Lake Union Courtyard by Marriott 925 Westlake Avenue North www.courtyardlakeunion.com Erin Potucek Erin.Potucek@marriott.com	(206) 213-0100 Fax: (206)213-0101		70 On-site catering
Seattle/Tukwila	Residence Inn – Marriott www.residenceinn.com	(425) 226-5500 ext 305		36

CITY	NAME/LOCATION	PHONE	COST	CAPACITY
Seattle	DSSH – DVR Capitol Hill CSO 1700 E. Cherry Street, 2 nd Floor	(206) 568-5823 Julie Long		
Seattle	2100 Building	(206) 407-2100	Low	Free Parking
Seattle	Criminal Justice Training Commission shirsch@cjtc.state.wa.us	(206) 835-7372 Sonja Hirsch		
Seattle	WCPCAN 318 First Avenue, South, Suite 310	(206) 464-6151 Tamara White		
Seattle	AGO's Office – Seattle Bank Of California Bldg 24 th Floor	(206) 464-6763 Kim Bunz		
Seattle	DNR – Seattle King Street Station 8 th floor – Edmunds City Hall	(206) 296-8016		
Seattle	Alexis Hotel 1007 First Avenue Jennifer Geisness www.alexishotel.com	(206) 340-6675		24-120 On-site catering
Seattle	Grant Hyatt 721 Pine Street www.grandseattle.hyatt.com	1-800-233-1234		
Seattle	Hotel Monaco 1101 Fourth Avenue Debbie Gruba – Debbie.gruba@hotelmonaco.com www.monaco-seattle.com	(206) 340-6677		2-180 On-site catering
Seattle	Hotel Vintage Park 1100 Fifth Avenue Maureen Manley Maureen.manley@vintagepark.com www.hotelvintagepark.com	(206) 624-8000		Off-site meeting partnership with Columbia Tower Club On-site catering
Seattle	Seattle's Convention and Visitors Bureau Tasha Sawabini – tsawabini@seeseattle.org www.seeseattle.org Provide consolidated hotel information customized to your group, assist in finding meeting space, and plan and arrange individual appointment and accommodations.	(206) 461-5836	No Fee	

CITY	NAME/LOCATION	PHONE	COST	CAPACITY
Seattle	Hilton Seattle Airport and Conference Center		\$400/day	110 – 400 On-site catering
Seattle	The Museum of Flight 9404 East Marginal Way South Seattle, WA 98108-4097 www.museumofflight.org	(206) 764-5706		20-2,500 On-site catering
Seattle	Town Hall Seattle 1119 Eight Avenue Seattle, WA 98101-2738 www.townhallseattle.org	(206) 652-4255		75-900
Seattle	Bell Harbor International Conference Center 2211 Alaskan Way, Pier 66 Seattle, WA 981221 www.bellharbor.com	(206) 441-6666		10-2,000
Seattle	Columbia Tower Club 701 5 th Avenue, Suite 7500 Seattle, WA 98104 Jacques.Bergeron@ourclub.com	(206) 622-2010		Up to 500
Seattle	North Seattle Community College	(206) 527-3601		
Seattle	Washington State Convention & Trade Center 800 Convention Place Seattle, WA 98101 www.wsctc.com	(206) 694-5030		
Seattle	Eagles Aerie #1 6205 Corson Ave South Seattle, WA 98108	(206) 762-5203		Up to 1,000
Seattle	King County Parks and Recreation 201 S. Jackson, Room 700 Seattle, WA 98104 www.metrokc.gov/parks	(206) 296-4232		
Seattle	Seattle Central Community College	(206) 587-3881		
Seattle	University of Washington – Horticulture Center	(206) 543-7604		
Seattle	Pacific Science Center www.pacsci.org	(206) 443-3611		45-5,000

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Seattle	Cruise Terminals of America 2225 Alaskan Way, Ste 103 Seattle, WA 98121 http://www.bellharbor.com/roomdetl.aspx?SecID=96&ID=88 www.cruiseterminalsofamerica.com	(206) 441-6666 (206) 615-3900	Please contact directly for current rates and details	Elliott Hall – up to 1,000 people, or 71 tradeshow booths and 10 aisles. Catering by Bell Harbor International Conference Center.
Seattle	Harbor Steps Conference Center 1301 First Avenue, Level A Seattle, WA 98101 www.harborstepsconferencecenter.com	(206) 654-6040	Please contact directly for current rates and details	6 conference rooms (8-110). Meeting packages available. Catering by Bell Harbor International Conference Center.
Seattle	Odyssey Maritime Discovery Center 2205 Alaskan Way Seattle, WA 98121 http://www.bellharbor.com/roomdetl.aspx?SecID=96&ID=84 www.ody.org	(206) 441-6666 (206) 374-4000	Please contact directly for current rates and details	20,665 square feet of event space – up to 280 banquet or 1,000 reception. Catering by Bell Harbor International Conference Center.
Seattle	Pier 30 2431 E. Marginal Way S Seattle, WA 98134 http://www.bellharbor.com/marina.aspx?SecID=99	(206) 441-6666	Please contact directly for current rates and details	60,000 square feet of event space – up to 6,000 guests or 300 tradeshow booths. Catering by Bell Harbor International Conference Center.
Seattle	Talaris Conference Center 4000 NE 41 st Street Seattle, WA 98105 www.talariscc.com	(206) 268-7000	Please contact directly for current rates and details	6 conference rooms (9-125); dining hall (150); 30 guest rooms/breakout suites (6-20); courtyard/lobby (100). Onsite catering. Meeting packages available.

CITY	NAME/LOCATION	PHONE	COST	CAPACITY
Seattle	World Trade Center Seattle 2200 Alaskan Way #410 Seattle, WA 98121 www.wtcseattle.com	(206) 441-5144	Please contact directly for current rates and details	4 conference rooms (8-30); dining room (85-170). Catering available. Meeting and wedding packages available.
Seattle/North Lynnwood	Embassy Suites Hotel 20610 44 th Avenue West www.embassysuites.com	(425) 775-2500	600	
Seattle	Port of Seattle Fire Department	(206) 433-5327		
Shelton	Little Creek Casino Conference Center & Hotel 91 West State Route 108 www.little-creek.com Contact: Angela	(360) 427-7711		500 On-site Catering
Shelton	Squaxin Island Trival Museum 150 SE Kwuh-Deegs-Altsw www.squaxinland.org Contact: Charlene Krise	(360) 432-3851		40-50 Meeting Room Sitting Circle for short training. Catering available through Little Creek Casino Restaurant
Shelton	Mason County General Hospital Elenore Room	(360) 426-1611	\$20/day	
Shelton	Shelton Civic Center	(360) 426-2842	\$80/day	40-120
Shoreline	Shoreline Conference Center 18560 1 st Ave NE Shoreline, WA 98155 www.shorlinecenter.com	(206) 368-4122		600
Skagit	Skagit Valley Resort The Skagit is located just off Interstate 5 at exit 236, 70 miles north of Seattle and 70 miles south of Vancouver, B.C www.theskagit.com	877-275-2448		

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Skykomish	Stevens Pass Harbor Resorts PO Box 98 Summit Stevens Pass, US Hwy 2 Skykomish, WA www.harborresorts.com www.stevenspass.com	(206) 239-1802 (206) 812-4510	Please contact directly for seasonal rates and details	
Snoqualmie Pass	Hyak Lodge 370 Keechelus Boat Launch Road www.parks.wa.gov/hyaklodge	(425) 434-5955		Up to 120
Spokane	Red Lion	(509) 326-5577		
Steilacoom	Town Hall			
Sumner	Windmill Gardens www.windmillgarden.com	1-800-628-6516		25
Tacoma	La Quinta Inn and Conference Center	(253) 383-0146	Varies	30-450 On-site catering
Tacoma	Rhodes Center	(253) 597-3648		10-300 On-site catering Hotels w/in walking Minutes from I-5
Toppenish	Heritage University 3240 Fort Road	(509) 865-8600	No fee w/use of cafeteria	75 at tables
Tukwila	Courtyard by Marriott – Southcenter	(206) 575-2500		
Tumwater	Best Western	(360) 956-1235		45
Tumwater	Comfort Inn	(360) 352-0691	\$595	200
Tumwater	Labor and Industries	(360) 902-584	No fee	Varies
Tumwater	Tye Conference Center 5757 Littlerock Road SW www.tyeeconferencecenter.com	(360) 753-9199	\$120- \$800/day	10-300 On-site catering
Tumwater	Tumwater Valley Bar and Grill	(360) 753-6020		40+ 80+ On-site catering

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Tumwater	Subway at Safeway Plaza 408 Cleveland Ave SE	(360) 570-9300	No fee w/meal \$50-\$150 w/out meal (fee includes coffee, ice water, cookies)	1-20 On-site catering and table service Basic audio-visual equipment
Tumwater	Tumwater Conference Center WA State Light Industrial Park/Correctional Industries	1-800-628-4738 (360) 725-9100	No fee	60-80 classroom or 120 theater Side A → 20 max Side B → 21-120
Union	Alderbrook Inn www.alderbrookresort.com	1-800-622-9370		
University Place	Pierce County Environmental Services Bldg www.co.pierce.wa.us	253-798-3766		
Vancouver	Columbia Arts Center 400 W. Evergreen Blvd.	(360) 693-0351		220 Kitchen
Vancouver	Covington House 4208 Main Street	(360) 695-6750		70 Kitchen
Vancouver	Water Resources Education Center Community Room 4600 SE Columbia Way	(360) 696-8478	\$25/hr	30-180
Vancouver	Clark County Historical Museum 1511 Main St/PO Box 1834 Vancouver, Washington 98668 USA			
Vancouver	Quality Inn & Conference Center 221 NE Chkalov Dr Vancouver, WA 98684-5054	(360) 256-7044		

Washington State Accessible Meeting Sites www.ga.wa.gov/ada lists meeting rooms that are ADA accessible. You can search by city, county, agency, room capacity. Please take the time to review the list for your agency and submit changes on the attached form. This will ensure that all of us have the most accurate information.

Seattle and Surrounding Areas Meeting Planner Site (you can do a search by city, type of room, etc.)

www.seeseattle.org/meetingplanners

Other resources that may have meetings rooms with no or low fees:

School Districts <http://access.wa.gov/education/awk12.asp>

Colleges <http://www.hecb.wa.gov/>

Libraries <http://www.statelib.wa.gov/>

Chamber of Commerce <http://www.chamberofcommerce.com/>

Snohomish County Facilities http://www.snohomish.org/accom_facilities/facility.asp

Public Utility Districts <http://www.wpuda.org/pudlinks.htm>

Unique Meeting Sites search tool <http://www.uniquevenues.com/search.cfm>